

DATE: TUESDAY, DECEMBER 14, 2021
TIME: 7:00 P.M. *
2021-2022-12

PLACE: DEER PARK HIGH SCHOOL
1 FALCON PLACE
DEER PARK, NY 11729

MEMBERS PRESENT: Mrs. Donna Marie Elliott, President
Mrs. Kristine Rosales, Vice President
Mr. Al Centamore
Ms. Donna Gulli Grunseich
Mr. Anthony Henkel
Mr. Jerry D. Jean-Pierre
Mr. Robert Marino

STAFF PRESENT: Mr. James Cummings, Superintendent
Ms. Marguerite Jimenez, Asst. Superintendent
Ms. Alicia Konecny, Asst. Superintendent
Mr. Dennis O'Brien, Attorney
Ms. Lisa Brennan, District Clerk

**A regular meeting of the Board of Education was convened at 7:00 p.m. Upon a motion by Mr. Jean-Pierre, seconded by Mr. Marino, the Board of Education adjourned for an Executive Session at 7:00 p.m. to discuss a personnel matter. At 8:00 p.m. a motion was made by Mr. Jean-Pierre, seconded by Mrs. Rosales to adjourn and to reconvene in open session with the Pledge of Allegiance. A moment of silence was held for Jennifer Capone, Mike Sheehan and Kaitlyn Zanello. All in attendance were asked to please wear a mask.*

APPROVAL

OF MINUTES

Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Henkel, the Board of Education made the necessary corrections and moved for the approval of the Minutes of the Open Meeting on November 30, 2021.

DECEMBER STAFF APPRECIATION

Mr. Derek Schmelter – Band Teacher @ DPHS



NEW BUSINESS:

INCREASE IN HOURLY RATE FOR SENIOR LIFEGUARD, RECREATION AIDE, LIFEGUARDS AND SUBSTITUTE AIDES

Upon a motion by Mr. Henkel, seconded by Ms. Gulli Grunseich, the Board of Education unanimously approved the following Resolution:

RESOLVED, that the following rate of pay for the below listed employees is as follows effective **January 1, 2022** to be in line with the new minimum wage increase:

- **Sr. Lifeguards** from \$14.98 per hour to **\$15.98 per hour**
- **Recreation Aide** from \$14.00 per hour to **\$15.00 per hour**
- **Life Guard** from \$14.00 per hour to **\$15.00 per hour**
- **Substitute Aide** from \$14.00 per hour to **\$15.00 per hour**

**INCREASE IN
THE DAILY
RATE FOR
SUBSTITUTE
TEACHING
ASSISTANTS**

Upon a motion by Mr. Marino, seconded by Mr. Centamore, the Board of Education unanimously approved the following Resolution:

RESOLVED, that the following rate of pay for the below listed employees is as follows effective **January 1, 2022** to be in line with the new minimum wage increase:

- **Substitute Teaching Assistants:**
\$95 per day to reflect an hourly rate of \$13.57 to
\$105 per day to reflect an hourly rate of \$15.00

**2022-2023
SCHOOL
HOLIDAY
CALENDAR**

Upon a motion by Mr. Henkel, seconded by Mr. Marino, the Board of Education unanimously approved the following Resolution:

RESOLVED, that the Board of Education approve the 2022-2023 School Holiday Calendar.

**2022-2023
CSEA PAID
HOLIDAY
CALENDAR**

Upon a motion by Mr. Jean-Pierre, seconded by Ms. Gulli Grunseich, the Board of Education unanimously approved the following Resolution:

RESOLVED, that the Board of Education approve the 2022-2023 CSEA Paid Holiday Calendar.

**ACCEPTANCE
OF A MEDIA
LITERACY GRANT
TO ROBERT
FROST MS**

Upon a motion by Mrs. Rosales, seconded by Mr. Henkel, the Board of Education unanimously approved the following Resolution:

RESOLVED, that the Board of Education approve the acceptance of a \$1,000 Media Literacy Grant to Robert Frost MS on behalf of the NYS Educational Media Technology Association

**DISPOSAL
OF OFFICE
EQUIPMENT**

Upon a motion by Mr. Jean-Pierre, seconded by Ms. Gulli Grunseich, the Board of Education unanimously approved the following Resolution:

RESOVLED, that the Board of Education approve the disposal of the following equipment that is broken and beyond repair:

- Laminator S/N C1532-2730

**DISPOSAL
OF LIBRARY
BOOKS AT
ROBERT
FROST MS**

Upon a motion by Mr. Centamore, seconded by Mrs. Rosales, the Board of Education unanimously approved the following Resolution:

RESOLVED, that the Board of Education approve the disposal of library books (listed in file) that are deemed outdated or are in poor condition.

**ADDITIONAL
CO-CURRICULAR
CLUBS FOR THE
2021-22 SCHOOL
YEAR**

Upon a motion by Mr. Jean-Pierre, seconded by Mrs. Rosales, the Board of Education unanimously approved the following Resolution:

RESOLVED, that the Board of Education approve the additional co-curricular list for the 2021-22 school year.

CO-CURRICULAR LIST 2021-2022 SCHOOL YEAR				
DEER PARK HIGH SCHOOL				
ACTIVITY/CLUB	NAME	EXP.	UNITS	AMOUNT
Amnesty International	Jaime Pambianchi	3	2	\$ 1,095.84
Anime Club	Vincent Russo	1	2	\$ 1,095.84
Dungeons and Dragons	Vincent Russo	1	1	\$ 547.92
	Dylan Duprez	4	1	\$ 547.92
Muslim Student Association	Victoria Rosenthal	2	2	\$ 1,095.84
ROBERT FROST				
ACTIVITY/CLUB	NAME	EXP.	UNITS	AMOUNT
Frost Buddies	Stephanie O'Connell	4	1.5	\$ 821.88
	Nicole Thone	1	1.5	\$ 821.88
JOHN F. KENNEDY				
ACTIVITY/CLUB	NAME	EXP.	UNITS	AMOUNT
JFK Buddies	Marie Tortorici	1	3	\$ 1,643.76
JOHN Q. ADAMS				
ACTIVITY/CLUB	NAME	EXP.	UNITS	AMOUNT
Little Buddies	Jaelyn Stein	1	1.5	\$ 821.88
	Tess Maloney	1	1.5	\$ 821.88
MAY MOORE				
ACTIVITY/CLUB	NAME	EXP.	UNITS	AMOUNT
Little Buddies	Alannah Bocard	1	1.5	\$ 821.88
	Nicole Leggio	1	1.5	\$ 821.88

**USE OF
CAFETERIA
FUNDS FOR
CAPITAL
PROJECTS**

Upon a motion by Mr. Centamore, seconded by Ms. Gulli Grunseich, the Board of Education unanimously approved the following Resolution:

WHEREAS the District has an excess fund balance in its Cafeteria Fund and is required to submit a plan to bring the fund balance to an appropriate expense level to be approved by the Child Nutrition Program Administration; and

WHEREAS the District intends to use a portion of those funds in an amount not to exceed \$1,100,000 for minor alterations and improvements to districtwide cafeterias and kitchens as well as preliminary costs and cost incidental thereto (“Projects”);

THEREFORE BE IT RESOLVED that the Board of Education approves the above Projects and authorizes the work to be performed upon approval of the Office of Facilities Planning of the New York State Education Department.

**District Wide
Kitchen Upgrades
To Include Demo
And Removal Of
Existing Kitchen
Equipment. Install
LTI Serving Counter,
PMG Food Shields,
Installation Of Serving
Lines And Utility
Connections**

Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Marino, the Board of Education unanimously approved the following Resolution:

WHEREAS, the Board of Education of the Deer Park Union Free School District desires to embark upon the following capital improvement projects:

District Wide Kitchen Upgrades to Include Demo and Removal of Existing Kitchen Equipment. Install LTI Serving Counter, PMG Food Shields, Installation of Serving Lines And Utility Connections

(the “Projects”); and

WHEREAS, said capital improvements are subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, maintenance or repair involving no substantial changes in an existing structure or facility are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5 (c)(1)); and

WHEREAS, replacement, rehabilitation or reconstruction of a structure or a facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5 (c)(2)); and

WHEREAS, the SEQRA Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the capital improvement projects and has determined that the Project is classified as a Type II Action pursuant to Section 617.5(c)(1) and (2) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED, that the Board of Education, after a review of the proposed action, hereby declares that the Projects are Type II Actions, which requires no further review under SEQRA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed project from the New York State Education Department.

SECOND
READING &
APPROVAL -
POLICY #6710
PURCHASING
AUTHORITY

Upon a motion by Mr. Henkel, seconded Ms. Gulli Grunseich, the Board of Education unanimously approved the following Resolution:

RESOLVED, that the Board of Education approve Policy #6710 as accepted and adopted by the Board of Education and will be placed in the Board of Education Policy Manual.

MANDATED
MEDICAL
EXAM

Upon a motion by Mr. Jean-Pierre, seconded by Mr. Centamore, the Board of Education approved the following Resolution:

RESOLVED, that Dr. William Kaplan be appointed to serve as a medical inspector the Board of Education of the Deer Park Union Free School District pursuant to Education Law 913; and

BE IT FURTHER RESOLVED, that pursuant to section 913 of the Education Law, the individual referred to in the confidential attachment 1 is directed to report for a medical examination in order to determine the capacity of such person to perform his/her duties as an employee of the Deer Park union Free School Distict, the said medical examination to be before Dr. Kaplan at his office located at 29 Barstow Road, Suite 104, Great Neck, NY 11021 on TBD, and at such other times as shall be deemed necessary to complete said evaluation; and

IT IS HEREBY FURTHER RESOLVED, that said individual is directed to produce at said medical examination any and all medical records related to the present state of his/her health.

APPROVAL
OF
SCHEDULES

Upon a motion by Mr. Marino, seconded by Ms. Gulli Grunseich, the Board of Education unanimously approved the following Schedules collectively:

NON-INSTRUCTIONAL

SCHEDULE -- CS --CHANGE OF SALARY/ STATUS (Non-Instructional)

Karen Camodeo

Transportation

Position: Assistant School Transportation Supervisor

Salary/Step: \$66,717 Step 15

Effective Date(s): 12/3/2021

CHANGE from Provisional to Permanent

William Fitzgerald

John F Kennedy Intermediate School

Position: Acting Chief Custodian

Salary/Step: \$84,287.20 Step 18

Effective Date(s): 11/27/2021 - 1/3/2022

Salary prorated at \$8,104.54

SCHEDULE -- NN --APPOINTMENTS (Non-Instructional)

Danielle Cavallo

District Office

Position: Account Clerk

Salary/Step: \$50,908.83 Step 1

Effective Date(s): 1/1/2022

Salary prorated at \$25,258.61

Michael Escalante

Deer Park High School

Position: Lifeguard

Salary/Step: \$14/hour

Effective Date(s): 12/6/2021

Anthony Macaluso

Transportation

Position: Bus Driver

Salary/Step: \$26.50/hour

Effective Date(s): 12/13/2021

SCHEDULE -- OO --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS (Non-Instructional)

Stephanie Baio

John F Kennedy Intermediate School

Position: Cafeteria Aide

Salary/Step:

Effective Date(s): 11/24/2021

Resignation as Cafeteria Aide to accept position as 6 Hour Aide

Laura Eydeler

John Quincy Adams School

Position: Cafeteria Aide

Salary/Step:

Effective Date(s): 12/3/2021

Resignation. No outstanding obligation to the district.

Wendy Marchica

John F Kennedy Intermediate School

Position: Cafeteria Aide

Salary/Step:

Effective Date(s): 11/29/2021

Resignation as Cafeteria Aide to accept position as 6 Hour Aide

Tina Schiavo

Transportation

Position: Bus Driver

Salary/Step:

Effective Date(s): 12/22/2021

Resignation for the purpose of RETIREMENT. No outstanding obligation to the district.

Nicolle Seibert

May Moore School

Position: Cafeteria Aide

Salary/Step:

Effective Date(s): 11/24/2021

Resignation as Cafeteria Aide to accept position as 6 Hour Aide

Griffin Valenti

Memorial

Position: Mail Clerk

Salary/Step:

Effective Date(s): 12/6/2021

Resignation. No outstanding obligation to the district

SCHEDULE -- QQ --LEAVES OF ABSENCE (Non-Instructional)

Karl Adler

Transportation

Position: Bus Driver

Salary/Step:

Effective Date(s): 11/29/2021 - 12/3/2021

Paid Medical LOA (FMLA)

Thomas Fanning

Memorial

Position: Maintenance Mechanic

Salary/Step:

Effective Date(s): 12/9/2021 - 12/15/2021

Extension of Paid Medical LOA (FMLA)

Michael Fullam

John F Kennedy Intermediate School

Position: Chief Custodian

Salary/Step:

Effective Date(s): 12/9/2021 - 1/4/2022

Extension of Paid Medical LOA (FMLA)

Heather Neary

Memorial

Position: Duplicating Machine Operator

Salary/Step:

Effective Date(s): 4/17/2022 - 7/15/2022

4/17/22-5/24/22 Paid Maternity LOA (FMLA) 5/25/22-7/15/22 Unpaid
Remainder of FMLA

Christina Vitarella

John Quincy Adams School

Position: Cafeteria Aide

Salary/Step:

Effective Date(s): 11/25/2021 - 12/23/2021

Extension of Unpaid Medical LOA (FMLA)

Robert Wilson

Transportation

Position: Bus Driver

Salary/Step:

Effective Date(s): 11/15/2021 - 12/22/2021

11/15/21-11/17/21 Paid Medical LOA (FMLA) 11/18/21-12/22/21

Unpaid Medical LOA (FMLA)

SCHEDULE -- TRN --TRANSFERS (Non-Instructional)

Christina Vitarella

May Moore School

Position: Cafeteria Aide

Salary/Step:

Effective Date(s): 1/3/2022

Transfer from JQA to MM

INSTRUCTIONAL

SCHEDULE -- CSS --CHANGE OF STATUS / SALARY (Instructional)

Brittany Hushion

District Wide

Position: ABA Home Provider

Salary/Step: \$50/hour

Effective Date(s): 9/1/2021 - 6/30/2022

CHANGE of hourly rate

**SCHEDULE -- LR --LONG TERM SUBSTITUTE / LEAVE REPLACEMENT (LR)
APPOINTMENTS (Instructional)**

Danielle Polito

Robert Frost Middle School

Position: Leave Replacement ENL Teacher

Salary/Step: \$57,992 BA/Step 1

Effective Date(s): 12/1/2021 - 1/25/2022

(Champlin) Salary prorated at \$9,278.72

SCHEDULE -- NS --PERMANENT SUBSTITUTES (Instructional)

Kimberly Myers

Deer Park High School

Position: Permanent Substitute

Salary/Step: \$175/day

Effective Date(s): 1/1/2022 - 6/30/2022 (Sokol)

SCHEDULE -- O -- RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS
(Instructional)

Sean Quinn

Robert Frost Middle School
Position: Permanent Substitute Teacher
Salary/Step:
Effective Date(s): 12/16/2021
Resignation. No outstanding obligation to the district

SCHEDULE -- Q -- LEAVES OF ABSENCE (Instructional)

Nancy Connolly
Robert Frost Middle School
Position: Teaching Assistant
Salary/Step:
Effective Date(s): 11/25/2021 - 12/23/2021
Extension of Unpaid Medical LOA (FMLA)

Venus Joe

May Moore School
Position: Teaching Assistant
Salary/Step:
Effective Date(s): 12/20/2021 - 2/11/2022
12/20/21-1/26/22 Paid Medical LOA (FMLA) 1/27/22-2/11/22 Unpaid
Medical LOA (FMLA)

Heather Nola

Deer Park High School
Position: World Language Teacher
Salary/Step:
Effective Date(s): 4/17/2022 - 6/3/2022
Paid Maternity LOA (FMLA)

Danielle Polito

Robert Frost Middle School
Position: Permanent Substitute Teacher
Salary/Step:
Effective Date(s): 12/1/2021 - 1/25/2022
LOA as Perm Sub Teacher in order to accept a Leave Replacement ENL
position at RF

Christine Sokol

Deer Park High School
Position: Speech Teacher
Salary/Step:
Effective Date(s): 1/1/2022 - 6/30/2022
Extension of Paid Medical LOA

Nicole Thone

District Wide
Position: Special Ed Behavior Consultant
Salary/Step:
Effective Date(s): 11/29/2021 - 12/10/2021
Paid Medical LOA (FMLA)

Alexis Tyson

May Moore School

Position: Teaching Assistant

Salary/Step:

Effective Date(s): 1/3/2022 - 3/4/2022

1/3/22-1/25/22 (1/2 day) Paid Medical LOA (FMLA) 1/25/22 (1/2 day)-
3/4/22 Unpaid Medical LOA (FMLA)

Beth Ann Vahle

John F Kennedy Intermediate School

Position: Elementary Teacher

Salary/Step:

Effective Date(s): 12/11/2021 - 1/17/2022

Extension of Paid Medical LOA (WC)

SCHEDULE -- TTPA --TEMPORARY ASSIGNMENT (Instructional)

Christine Musachio

John F Kennedy Intermediate School

Position: Wilson Practicum Teacher Mentor

Salary/Step: \$1,200/year

Effective Date(s): 11/1/2021 - 6/30/2022

Salary prorated at \$960/year

Kerri Troffa

John F Kennedy Intermediate School

Position: Wilson Practicum Teacher Mentor

Salary/Step: \$1,200/year

Effective Date(s): 11/1/2021 - 6/30/2022

Salary prorated at \$960/year

SCHEDULE 21/BP-840 – SCHEDULES OF BILLS PAYABLE

General	# 21	11/30/2021
General	# 27	12/31/2021
General	# 28	12/31/2021
Capital	# 8	12/31/2021
Federal	# 9	11/30/2021
Federal	# 12	12/31/2021
School Lunch	# 11	12/30/2021
PR Liability General Fund	# 20	11/30/2021
	Daily Check	
WORKERS' COMP.	Register	11/24/2021
	Daily Check	
WORKERS' COMP.	Register	12/1/2021
	Daily Check	
WORKERS' COMP.	Register	12/3/2021
	Daily Check	
WORKERS' COMP.	Register	12/7/2021
	Daily Check	
WORKERS' COMP.	Register	12/7/2021

SCHEDULE 21-E-462 - EXPLANATION OF BUDGETARY TRANSFERS

#T16

SCHEDULE 21-F-409 - CONTRACT REPORT

SCHEDULE 12-H-21 - HOME TEACHING (regular & S/E)

(confidential)

SCHEDULE 12-S-21 - SPECIAL TRANSPORTATION

(confidential)

RECEIPT

OF
SCHEDULES

Upon a motion by Mr. Centamore, seconded by Mr. Henkel, the Board of Education unanimously approved the following Receipt of Schedules collectively:

SCHEDULE 21-A-507 - TREASURER'S REPORT

Statement of Revenues	General Fund School Lunch Special Revenue Federal Fund	July-November July-November July-November July-November
Treasurer's Report		July-November
Cash Flow		July-November
Claims Audit Report		November 1, 2021 - November 30, 2021

SCHEDULE 21-B-830 - APPROPRIATION BUDGET STATUS REPORT

Appropriation Budget Status Report	General Fund - Capital Fund - Federal Fund - Special Revenue - School Lunch-	July-November July-November July-November July-November July-November
Extra-Classroom Activities Funds	High School - Robert Frost -	July-November July-November
Trial Balance July-November	General Worker's Comp & Unemployment Federal Capital Capital Energy Cons. Proj. Trust & Agency Private Purpose Trust Flexible Benefits School Lunch	

PUBLIC

BE

HEARD

Carla Devito – Thank you to the DPTA Board and wished all a Happy and Safe holiday

Valerie St. Bernard – Toys for Children collection

QUESTIONS/COMMENTS/CONCERNS, Board of Education

Other parent concerns

Revitalization Survey Meeting – DPF at 7 p.m. on December 15

Next Work Session/committee meeting is January 4.

Have a safe and Merry Christmas!

ADJOURN

Upon a motion by Mr. Henkel, seconded by Ms. Gulli Grunseich, the Board of Education adjourned at 8:35 p.m.

